



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: 18 December 1952

FROM : Chief, Language Services Division, O/TR

SUBJECT: Progress Report for Week of 15 December through 19 December 1952

25X9A2

1. A combined total of [REDACTED] students is presently enrolled in introductory and self-study courses in the Language Training Center.
2. The language laboratory was used for a total of 437 hours during the week. This includes nine hours put in by nine people from the installation in "M" Building.
3. One request for training students outside the Agency was recommended for approval.
4. A tentative schedule has been prepared for the showing of foreign language movies in the language laboratory. The films selected are being previewed at present and the equipment in the laboratory has been arranged so that the showing can go on simultaneously with regular drill work done in the laboratory.

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dc: Plans and Policy Staff

FOR NO.            BOX NO.            FLD NO.            DOC. NO. 21 NO CHANGE  
 IN CLASS            CLASS CHANGED TO: TS S C RET. IUST. 22  
 NEXT REV DATE 12/27/52 REV DATE 27/01/52 TYPE DOC. 02  
 NO. PGS. 1 CREATION DATE            ORG COMP 11 OPT 11 ORG CLASS M  
 REV CLASS 6 REV COORD.            AUTH: HR 70-3